

NOTICE INVITING TENDER

Sealed tenders are hereby invited from the intending reputed Persons /agencies for supplying/installation of following **Xerox Alta Link copier machine** at District Planning Section, Jalpaiguri.

Intending agencies will have to **quote rate Inclusive of all taxes like GST etc.** and submit relevant documents like, (i) **Trade License** (ii) **GST Registration** (iii) **Pan Card**, (iv) **P.Tax** etc. by 27/02/19 within 2:30 p.m. in the chamber of the NDC, Jalpaiguri Collectorate and which will be opened at 3:00 p.m. on the same day in presence of the undersigned and the intending tenderers.

The undersigned reserves the right to accept or reject any of the tender or all the tenderers without assigning any reason whatsoever.

SL.No.	Name of Items/articles	Quantity
1.	Xerox Alta-link B 8045 Basic Monochrome copier, Printer, Colour Scanner with four tray, 200 sheets Duplex Automatic Document Feeder, Standard paper Tray 1 and Tray 2 with 500 sheets, Tray 3 with 1600 sheets, Tray 4 with 2000 sheets capacity up to A3 size, 10.1" Colour Touch Screen Display, Ethernet Connectivity 10/100/1000 Base-T	01

NB: work should be completed with in 10(ten) days in all respects.


For District Magistrate
Jalpaiguri.

Memo No : 315/1/18 /N.Z.T.

Dated : 15/2/2019

Copy forwarded for information & necessary action to :

- (1-2.) The Sub-Divisional Officer, Sadar/Mal, Jalpaiguri.
- (3-9) The B.D.O., Sadar/Maynaguri/Dhupguri/Rajganj/Mal/Matiali/Nagrakata.
- 10) Treasury Officer, Treasury No. I, Jalpaiguri
- 11) Treasury Officer, Treasury No. II, Jalpaiguri.
- 12) Sr. Deputy Collector, Jalpaiguri.
- 13) The DIO, NIC with a request to upload the N.I.Q in portal.
- 14) The C.A. to District Magistrate, Jalpaiguri.
- 15) The C.A. to A.D.M.(G), Jalpaiguri.
- 16) The C.A. to A.D.M.(D), Jalpaiguri.
- 17) The C.A. to A.D.M(LR), Jalpaiguri.
- 18) The C.A. to A.D.M (ZP) Jalpaiguri.


For District Magistrate
Jalpaiguri.