

**Office of the Maynaguri Panchayat Samity
Maynaguri :: Jalpaiguri**

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SHORT NOTICE INVITING TENDER

NIT Memo No :: 993/Mng.P.S./16-17

Dated - 21.07.16

Sealed tenders are hereby invited by the undersigned from the Bonafide and experienced Contractors, Registered Engineers Co-operative Societies and Labour Co-operative having credentials of similar type of work (as per Annexure enclosed) and they have to abide by the following conditions:-

1. (a) Last date of application for tender paper should be submitted to the office of the undersigned within 29.07.16 up to 4.00 PM along with Xerox copies of valid TRADE LICENCE, STCC/VAT, PTCC, PAN Card and credential of same type of work thereof. Original documents may also be produced if required for satisfaction of the tendering

(b) Partnership deed and other relevant papers (in case of registered firm/company) should be produced at the time of application if required

2. Tender papers will be issued to the qualified contractors on 01.08.16 up to 4.00 PM from the office of the undersigned. The undersigned does not bind himself to issue tender papers to all applicants. Decision of the undersigned regarding issue of tender paper is final.

3. No Tender paper will be received by Registered post. Tender papers must be dropped in tender box kept in the Office of the undersigned within 03.08.16 up to 2.00 PM. Tender paper received after the scheduled time and date will not be entertained. It will be opened on the same date at the office of undersigned at 2.30p.m..

4. Time is the essence of contract. The successful contractor must complete the work within the time specified for completion. No extension of time will be allowed except in special case. If any contractor fails to complete the work within the stipulated time, the work order issued in his favour will be cancelled without assigning any reason there for. The undersigned may also proceed to get the balance work completed by any other means through other contractors. The excess expenditure, if any, due to such step would be recoverable from the unpaid bills / security deposit of the tenderer. Apart from this, the U/S may take any other penal measure, including black listing of the contractor and forfeiture of the earnest money

5. The earnest money noted against the name of work @ 2.0%(as mentioned in annexure) of the value of the work will have to be deposited in the form of DCR / Bank Draft in favour of the undersigned. The earnest money will be converted into security money after acceptance. Balance 8.0 % security money will be deducted from the bill to constitute 10.0% security money. The security money will be released as per norms. Engineer's Co-operative societies will not be required to deposit any earnest money.

6. The rate should be quoted in percentage both in figure as well as in words. If the tendered amount is less than 15.0% of the estimated amount, the undersigned may ask for clarification about quoted rates along with details of item wise analysis of rates from the tenderer

7. Incomplete tender paper will be rejected summarily. The successful tenderers will have to execute a formal agreement on a non-judicial stamp worth Rs.10.00 on the date of issue of work order.

8. Audit report of the last financial year (2014-15) from A.R.C.S. will have to be submitted in case of Engineers Co-operative Societies and Labour Co-operative Societies. The tender forms are to be received by the chairman or secretaries or any member of the societies having proper power of attorney. No tender form will be handed over to any outsider.

9. All works will have to be done according to specification and drawing approved by the authority and as per direction of the undersigned

10. No consumable materials will be supplied to the agency for any work from the office of the undersigned. Agency will be responsible for procuring all materials required for proper execution of work at his own cost.

11. All rates shall be inclusive of all charges, royalty, toll charge, carriage etc.

12. Before starting the work, the work site must be dressed and cleared by cutting all sorts of jungle, shrubs etc. for which no extra payment will be made.

13. Any rate above than the schedule of rates of work will not be entertained.

14. The contractors who will not submit tender paper or do not return the same before the date & time of dropping after receiving the same will not be allowed to participate in two consecutive tenders.

15. The successful tenderer will have to start the work within seven days from the date of issue of work order, after execution of formal agreement as per rule and will have to complete the work within the time allowed for completion.

16. Acceptance of the lowest tender is not obligatory and the undersigned reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.

17. Amalgamation of unemployed Engineers Co-operative and Labour Co-operative in any form should not be allowed towards counting of eligibility in participation of tender.

18. VAT / P.T.C.C / Royalty (if Royalty papers are not submitted) at the prescribed rate will be deducted at source.

19. This notice shall form part of terms & conditions of tender and the participants shall be bound to abide by them.

20. Before submission of tender the contractor must visit the work site to judge the local conditions from all corners and no plea / complain about the site will be entertained afterwards. It will be presumed that the agency offered the tender after reviewing entire position of the work site.

21. Before submitting the tender, the tenderer must get his signature attested on the contract form by witness, failing which his tender may be liable to be rejected

22. All working tools & plants and implements required for the work are to be arranged and supplied by the successful tenderer at his own cost.


23. Successful tenderer will have to abide by the provisions of West Bengal contract Labour (regulation and abolition) Rules, 1972 as will be enforced from time to time. If no Labour license is obtained and produced by the contractor payment will be liable to be withheld.

24. The tenders received after the due date and time and any change in quotation after opening of the tender will summarily be rejected. The office will not be responsible for the loss of tender form .

25. Work Order will be issued after receiving the fund (if any) from the respective authority.

26. Time schedule for application, purchase, submission and opening of tender documents are as follows-

- A. Last Date & Time of Application for Tender Paper :: 29.07.16 up to 4.00 PM at the office of the U/S.
- B. Date & Time of selling of Tender Paper :: 01.08.16 up to 4.00 PM at the office of the U/S.
- C. Date & Time of dropping of tender paper :: 03.08.16 up to 2.00 PM at the office of the U/S.
- D. Date & Time of opening of tender paper :: 03.08.16 at 3.00 PM at the office of the U/S.



Executive Officer
Maynaguri Panchayet Samity
Maynaguri :: Jalpaiguri

Memo No :: 993/Mng.P.S./15-16


Dated - 21.07.16

Copy forwarded for information and wide publicity to :-

- 1 The Sabhadhipati, Jalpaiguri Zillah Parishad. Jalpaiguri.
- 2 The District Magistrate, Jalpaiguri,
- 3 The ADM & AEO, Jalpaiguri Zillah Parishad. Jalpaiguri.
- 4 The Secretary, Jalpaiguri Zillah Parishad. Jalpaiguri.
- 5 The District Inf. and Cultural Officer, Jalpaiguri.
- 6 The Sub-Divisional Officer, Jalpaiguri.
- 7 The District Information Officer, Jalpaiguri
- 8 The Joint Executive Officer, Maynaguri, Jalpaiguri
- 9 The Sabhapati, Maynaguri Panchayet Samity, Maynaguri
- 10 The Sub Assistant Engineer(RWP/AI/BP/RWS), Maynaguri Block
- 11 The Samity Education Officer, Maynaguri Panchaayat Samity, Maynaguri
- 12 The Pradhan,G.P., Maynaguri
- 13 The Post Master, Maynaguri Sub-Post Office, Maynaguri, Jalpaiguri
- 14 The Head clerk cum Accountant, Maynaguri Dev. Block.
- 15 Office File
- 16 Notice Board


Executive Officer
Maynaguri Panchayet Samity
Maynaguri :: Jalpaiguri

| SL NO | Name of Scheme | Amount put to Tender/ Earnest Money | Cost of Tender Paper | Time of Completion | Eligibility |
|-------|---|-------------------------------------|----------------------|--------------------|---|
| 1 | Supply of building materials for construction of Additional Class Room at Dangapara New Colony SSK within Amguri GP under Maynaguri PS, Jalpaiguri | Rs.327,310.00 | Rs.200.00 | 60 Days | Valid Trade Licence, STCC/VAT, PTCC, PAN Card and 50% credential of same type of work |
| | | Rs.6,600.00 | | | |
| 2 | Supply of building materials for construction of Additional Class Room at Biplabi Udayan Sangha SSK within Barnes GP under Maynaguri PS, Jalpaiguri | Rs.327,310.00 | Rs.200.00 | 60 Days | Valid Trade Licence, STCC/VAT, PTCC, PAN Card and 50% credential of same type of work |
| | | Rs.6,600.00 | | | |
| 3 | Supply of building materials for construction of Additional Class Room at Paschim Baroghoria SSK within Dharmapur GP under Maynaguri PS, Jalpaiguri | Rs.327,310.00 | Rs.200.00 | 60 Days | Valid Trade Licence, STCC/VAT, PTCC, PAN Card and 50% credential of same type of work |
| | | Rs.6,600.00 | | | |
| 4 | Supply of building materials for construction of Additional Class Room at Nirendrapur SSK within Khagrabari - II GP under Maynaguri PS, Jalpaiguri | Rs.327,310.00 | Rs.200.00 | 60 Days | Valid Trade Licence, STCC/VAT, PTCC, PAN Card and 50% credential of same type of work |
| | | Rs.6,600.00 | | | |
| 5 | Supply of building materials for construction of Additional Class Room at Pallymangal SSK within Padamati-I GP under Maynaguri PS, Jalpaiguri | Rs.327,310.00 | Rs.200.00 | 60 Days | Valid Trade Licence, STCC/VAT, PTCC, PAN Card and 50% credential of same type of work |
| | | Rs.6,600.00 | | | |


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