

Memo. No. **62** /SB/Literacy

Date: **18/07/2016**

**Notice Inviting Tender for data entry work for 13<sup>th</sup> evaluation of basic literacy under Saakshar Bharat Programme.**

Sealed tender is invited from intending interested bonafide firms /organizations / agencies. They are requested to submit their rates in the proforma noted below:-

Particulars	Base Rate	Rate
Data entry of particulars of learners who appeared for 13 <sup>th</sup> evaluation of basic literacy under Saakshar Bharat programme in MS EXCEL format.	Rs. 3.00 per row data entry	by firm /organization / agency

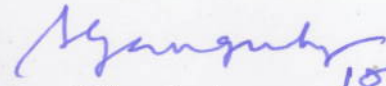
**Terms & Condition:**

1. The rate should be quoted per learner basis per row data entry inclusive all taxes.
2. The Tenderer should enclose the self-attested photocopies of the following documents: a) Trade License, b) Income Tax (PAN), c) Professional Tax.
3. Credential in the form of final payment Certificate may be submitted by intending agencies for similar type of work.
4. No conditional tender will be entertained.
5. Tender should be submitted in sealed envelope.
6. If a successful tenderer fails to complete the work, he/she would be barred from participation of any tender in this office for good.
7. The tenderer withdraw tender after opening or acceptance.
8. The successful tenderer / Agency should be completed the data entry work within mentioned date in work order.
9. No payment will be made for wrong data entry.
10. Payment will be made as and when fund is available with the Jalpaiguri Zilla Lok Shiksha Samiti.

**The last date for submission of sealed Tender papers complete in all respect by 01/08/2016 at 12.30 PM.**

**Date & Time for opening of Tender is 01/08/2016 at 4.30 PM.**

**NB:-** The Tender document must be signed by the bonafide person. The name, designation and the address of the signatory must be clearly mentioned on the tender document. Unsigned & incomplete tender will be rejected. The undersigned reserved every right to accept or reject any or all tender without assigning any reason and does not bind him to accept the lowest tender. The sealed tender must be submitted in the labeled drop box kept at Saakshar Bharat Cell, Jalpaiguri Zilla Parishad during office hours (11 AM to 4 PM). All other relevant information in detail will be available from the office of the undersigned on any working day up to 4:00 P.M.

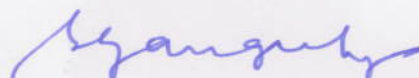
  
Officer-in-charge  
Literacy Cell  
&  
Deputy Secretary  
Jalpaiguri Zilla Parishad  
Jalpaiguri. **18/07/16**

Memo. No. **62/1(8)** /SB/Literacy

Date: **18/07/2016**

**Copy forwarded for information & wide publi city with request for displaying notice board of –**

1. Sabhadhipati, Jalpaiguri Zilla Parishad, Jalpaiguri.
2. District Magistrate, Jalpaiguri.
3. Additional District Magistrate & Additional Executive Officer, Jalpaiguri Zilla Parishad, Jalpaiguri.
4. NDC, Jalpaiguri Collectorate, Jalpaiguri.
5. DIO, NIC is requested to may kindly publish the tender notice in the website of <http://www.jalpaiguri.gov.in>
6. DMEEO, Jalpaiguri.
7. Office Notice Board
8. Guard File

  
Officer-in-charge  
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&  
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Jalpaiguri. **18/07/16**