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26.7.2017

**GOVERNMENT OF WEST BENGAL**  
**OFFICE OF THE DISTRICT ELECTION OFFICER & DISTRICT MAGISTRATE**  
**JALPAIGURI - 735101**

Phone- 03561-230414; e-mail : [elecjal@gmail.com](mailto:elecjal@gmail.com)

Memo No. : 564

/Elec.

Dated: 25/7/2017

**NOTICE INVITING TENDER**

Sealed tender are hereby invited from the intending agencies/ press for printing of various forms, in connection with Special Summary Revision 2018 & Continuous Updation [sample of the forms and other details will be available from the Office of the District Magistrate and District Election Officer, Election Section, Jalpaiguri during office hour].

Intending printing press may submit tenders along with all requisite documents like ST/IT,GST,PAN Trade licence, Credential certificate of similar nature of work, etc. along with earnest money amounting to Rs. 24,000/-(twenty four thousand) only in the form of bank draft in favour of the District Magistrate & District Election Officer, Jalpaiguri. **Last date for submission of Tender is 08/08/2017 up to 2.00 PM in the Chamber of the Deputy Collector in- charge, Election Department of Jalpaiguri Collectorate and the same will be opened at 3:00 p.m. on the same day in the chamber of the DCIC Election.**

*The undersigned reserves the right to accept or reject any of the tender or all the tenders without assigning any reason whatsoever.*

**Terms & conditions:-**

1. The quality of paper should be Orient / Century/Ballarpur makes, Size: 43x69cm, 58 GSM and 8.6 kg/ream.
2. Paper quality and quality of printing of the forms should be strictly maintained.
3. Rate should be quoted
  - a. ½ DFC Both Side for Forms
  - b. ¼ DFC Single side for Forms
4. Rate should be quoted for 1000 forms.
5. Rate should be quoted both in words and figures.
6. No separate charges for transportation should be claimed.
7. The work is done on an emergency basis and printing of forms is to be completed within the stipulated time to be mentioned in the work order. i.e. within **07(seven) days** from the issue of Work Order.
8. Bill will be deducted up to 20% in case of deviation from paper quality or late supply.

- [It may be further noted that if the make of the paper is not as mentioned in Sl. No. 1 of Terms & Conditions in the Tender document above, the authority reserves the right to reject the Tender on the opening day]

*H. Kulkarni*  
25.07.2017  
Addl. District Magistrate (Election)  
Jalpaiguri.

Dated: 25/7/2017

Memo No. : 564/1(6)/Elec.

Copy forwarded for information with a request for wide publicity by their notice board to:-

1. The Sub-Divisional- Officer, Sadar, Jalpaiguri.
2. The District Panchayet & Rural Development Officer, Jalpaiguri.
3. The Nezarath Deputy Collector, Jalpaiguri.
4. The DIO, NIC with a request for wide publicity through website.
5. The DICO, Jalpaiguri with a request for making necessary arrangement for wide circulation.
6. The Notice Board of Election Section, Jalpaiguri.

*H. Kulkarni*  
25.07.2017  
Addl. District Magistrate (Election)  
Jalpaiguri.