



GOVERNMENT OF WEST BENGAL  
OFFICE OF THE DISTRICT ELECTION OFFICER & DISTRICT MAGISTRATE  
JALPAIGURI – 735101

Memo No. : 73 /Elec.

Dated: 14/01/2019

NOTICE INVITING QUOTATION

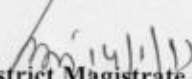
Sealed quotations are hereby invited from the intending bonafide Agencies for supply & installation of CCTVs at the Election Godown, Ground Floor, Collectorate Building, Jalpaiguri for Jalpaiguri District subject to the following terms and condition as mentioned below:

Items:

Terms & Conditions:-

1. Intending agencies will have to submit quotations along with the following requisite documents:
  - A) GST Registration Certificate,
  - B) Photocopy of Income Tax Return & PAN No.,
  - C) Photocopy of Trade Licence,
  - D) Photocopy of Professional Tax Clearance Certificate,
  - E) Credential certificate of similar nature of works within last three years etc.
  - F) Earnest Money amounting to Rs. 2000/- (Rupees two thousand) only in the form of bank draft in favour of the District Magistrate & District Election Officer, Jalpaiguri.
2. Rate should be quoted both in figures and words & must be inclusive of GST as per norms.
3. The work is to be done on emergency basis and installation of four (4) Cameras, one UPS APC(1KVA) and 4(four) TB surveillance HDD to be completed within the stipulated time as will be mentioned in the work order.
4. No photocopy / Xerox will be allowed.
5. The successful quotationers will be given work order only after an agreement in respect of the modalities of the work to be done is signed by him indicating his acceptance of the conditions that would be laid down in the agreement.
6. The quotation along with all requisite documents shall have to be submitted by **3:00 p.m. of 22<sup>nd</sup> January , 2019**, at the Chamber of the Deputy Collector – in Charge, Election Department of Jalpaiguri Collectorate and the same will be **opened at 4:00 p.m.** on the same day in the chamber of the DCIC, Election Section. **No quotation submitted after the scheduled date & time will be considered.** All quotationers are requested to be present at the time of opening of the sealed envelopes.

The authority reserves the right to accept or reject any of the tenders without assigning any reasons whatsoever.


  
Additional District Magistrate (Election)  
Jalpaiguri

Memo No. : 73/1(6) /Elec.

Dated: 14 / 01 / 2019

Copy forwarded for information with a request to wide publicity by their notice board:

1. The Sub- Divisional Office, Sadar/ Mal Sub-Division, Jalpaiguri;
2. The DIO, NIC with a request to make necessary arrangement for wide circulation through District website.
3. The Nezarath Deputy Collector, Jalpaiguri.
4. CA to the District Magistrate, Jalpaiguri.
5. The Office Notice Board.

  
Additional District Magistrate (Election)  
Jalpaiguri