



OFFICE OF THE DISTRICT MAGISTRATE, JALPAIGURI
DISTRICT PANCHAYAT & RURAL DEVELOPMENT SECTION
1ST FLOOR, COLLECTORATE BUILDING
JALPAIGURI

PHONE NO:- 03561-230443

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Quotation Notice No. 314 / P&RD

Dated: 16/03/2017

Sealed Quotations are hereby re-invited for the purchase of the following stationery articles ~~is~~ urgently required for smooth running of this departmental work. The rate should be quoted including all kind of taxes. The bonafide supplier should submit their I.T. (PAN / TAN, and I.T. Return submitted for the last financial year), VAT registration certificate, P.T. clearance & Trade License Certificate along with the quotation.

The quotation will be received up to **1:00 p.m.** on **21/03/2017** at the Office Chamber of the DP&RDO, Panchayat Section, 1st Floor, Collectorate Building, Jalpaiguri and the same will be opened on the same day **at 2.30 p.m.** at the office chamber of the DP&RDO, Panchayat Section, 1st Floor, Collectorate Building, Jalpaiguri. The interested suppliers may remain present at the time of opening of quotations. The articles will have to be delivered at the office of the undersigned within twenty four hours from the receipt of the Supply Order. The undersigned reserves all right to cancel or reject the quotation without showing any reasons what so ever. The rates quoted shall not be higher than that approved by the District Magistrate, Jalpaiguri.

SL. NO.	NAME OF THE ARTICLES	QUANTITY
1	NOTE SHHET	05 Packet (100each)
2	STAMP PAD	06 nos.
3	BIG CANDEL	05 nos.
4	COLIN	04 nos.
5	ROOM FRESHENER LIME PERFUME	06 nos
6	MATCHES BOX	01 Packet
7	GUARDER SMALL	500 gm.
8	BLADE	01 Packet
9	CELLO TAPE SMALL	06 nos.
10	BIG STAPLER	03 nos.
11	STAPLER PIN	01 Dozen
12	PEN USE & THROUGH _ BLUE (24 NOS.), BLACK (24 NOS.) & RED (12 NOS.)	60 nos.
13	REGISTER OF APPOINTMENT 50 POINT	03 nos.
14	REGISTER OF APPOINTMENT 100 POINT	06 nos.
15	PEN GOOD QUALITY	20 nos.
16	GEL PEN _ BLUE (06 NOS.) & RED (06 NOS.)	12 nos.
17	PERMANENT MARKER	04 nos.
18	ORDINARY MARKER	04 nos.
19	SCALE 12"	06 nos.
20	PLASTIC CLIP BOARD	06 nos.
21	LINK OCEAN GEL PEN BLUE (06 NOS.) & GREEN (12 NOS.)	18 nos.
22	ALL OUT OIL	04 nos.
23	BIG FEVI STIK	24 nos.

24	PEN DRIVE HP - 16GB (04 NOS) & 32 GB (02 NOS)	6 nos.
25	TONER CARTRIDGE COPYR 006R01573 FOR XEROX MACHINE	3 nos.
26	BOTTLE GOOD QUALITY	24 nos.
27	TOWEL	27 nos.
28	CUP & PLATE SET (LA PAULA)	06 Pieces.
29	ORGANIC TEA BEGS (APURBA DERJEELING 25 EACH)	04 packet
30	SUGAR SACHETS	100 nos.


District Panchayat
&

Rural Development Officer, Jalpaiguri

Quotation No. 314 (7) / P&RD

Date- 16/03/2017

Copy forwarded & requested to display in your office notice board:

- 1) The District Magistrate, Jalpaiguri.
- 2) The Additional District Magistrate (Panchayat), Jalpaiguri.
- 3) The Additional District Magistrate & AEO, Zilla Parishad, Jalpaiguri.
- 4) The Sub Divisional Officer, Sadar Sub Division, Jalpaiguri.
- 5) The District Informatics Officer, Jalpaiguri. With request to upload at district website.
- 6) The Treasury Officer, Jalpaiguri Treasury-I, Jalpaiguri.
- 7) The Deputy Nazareth Collector, Jalpaiguri.


District Panchayat
&

Rural Development Officer, Jalpaiguri