

GOVERNMENT OF WEST BENGAL  
OFFICE OF THE DISTRICT MAGISTRATE :: JALPAIGURI  
DISTRICT PLANNING SECTION

Memo.no. 576 /NIQ/BADP/TPA

DATED:: 20/06 /2016

Sealed quotations are hereby invited from the reputed agencies for **Third Party Assessment** of Projects implemented under Border Area Development Programme in Jalpaiguri district. The agency should have experience in conducting similar nature of Assessment /study through field level inspection and in preparation of reports in detail along with documentation based on photograph and video graph etc.

Intending agencies will have to submit rates for the following items of work with supporting documents by 05.07.2016 within 2:30 P.M. in the box kept in the Office Chamber of District Planning Officer, Planning Section, Office of the District Magistrate, Jalpaiguri which will be opened at 3: 00 P.M, in presence of the Addl. District Magistrate (Dev.), Jalpaiguri.

Sl. No	Description of item	Rate to be quoted per unit	Remarks
01	Third Party Assessment (Preparation & Compilation of reports in detail alongwith documentation based on photograph and video graph including thorough inspection of the scheme etc. During inspection the following points should be taken:: 1. Location details with distance from the Indo-Bangladesh /Indo-Bhutan Border (as the case may be). 2. Time of commencement and completion of construction work. 3. Cost of construction, Physical measurement and whether display board found. 4. Whether local people are aware of the details of the scheme like source of fund , PIA, Cost of construction, Physical measurement, quality of work done, etc. 5. Present condition of the asset created. 6. Whether the work has been proved useful for the public in general and if yes , in what ways. 7. Approximate number of persons benefited. 8. Maintenance of the asset created. 9. Whether the asset created has any effect on the socio economic development of the community. 10. Any deficit/deficiency noted. 11. Clear photographs of the asset created (at least two, one with the display board , if found)	Each Scheme	Approximate 30 Schemes in four BADP blocks will be assessed
02	Printing, binding and preparation of the booklet with paperback finish and soft copy in DVD.	Each book	Approx. 6 books

The intending person(s) /agencies will have to follow the following terms & conditions::

**TERMS & CONDITIONS**

1. Rate will have be quoted item-wise and should be specified, neatly and clearly. No travelling expenses will be borne by this Office . The agency will quote rate including travelling expenses and other charges.
2. No material will be supplied from this end.
3. No damage/lost or theft charge will be entertained.
4. The intending quotationers may remain present at the time of opening the Tender Box.
5. The concerned authority reserves the right to accept or reject any or whole of the tenders without assigning any reasons whatsoever and he will not be bound to accept the lowest rate offered by any of the agencies.
6. Copy of PAN Card/IT & P.Tax Clearance Certificate are to be submitted.

Addl. District Magistrate (Dev)  
Jalpaiguri

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Copy forwarded for information and wide circulation to ::

1. The Sub-Divisional Officer, Jalpaiguri Sadar/ Mal.
2. The D.I.O, NIC, Jalpaiguri with a request to publish the notice in the website of Jalpaiguri District.
3. C.A to District Magistrate, Jalpaiguri.
4. Office Notice Board.

Addl. District Magistrate (Dev)  
Jalpaiguri