

“ANANDADHARA”-District Office

District Mission Management Unit, Jalpaiguri, DRDC, Jalpaiguri Zilla Parishad,
Unnayan Bhaban, Shibaji Road, Hakim Para, Jalpaiguri- 735101.

Phone No: 03561-230673	Fax No: 03561-226989	Mobile No: 9434069744	Email- pddrdc-jlp@nic.in
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NIQ No- 53 /Estt./DMMU

Dated - 15.06.2018

NOTICE INVITING TENDER

Sealed Tender is hereby invited by the **District Mission Management Unit, Jalpaiguri** from reputed approved / bonafide Printers / Press for annual printing rate for the following items as per prescribed specification:-

Sl. No.	Item	Numbers / Unit	Particulars	Paper Size & Rate per Form			
				Rate for A4 Paper		Rate for Legal Paper	
				Single side	Both side	Single side	Both side
1	Form	100	70GSM (Andhara / Balarpur/ Orient / Century)				
2	Form	1000	70GSM (Andhara / Balarpur/ Orient / Century)				
3	Form	5000	70GSM (Andhara / Balarpur/ Orient / Century)				
4	Leaflet	1000	60GSM (Andhara / Balarpur/ Orient / Century)				
5	Leaflet	5000	60GSM (Andhara / Balarpur/ Orient / Century)				

The tender rate must reach this Office on or before 02.00P.M. on 02/07/2018 and will opened on the same day at 03.30P.M.

The DRDC & DMMU authority does not bind itself to accept the lowest rate and reserves the right to accept / reject any rate or the entire rate quoted without assigning any reason what so ever.

Terms & Condition

1. The interested agency should deposit Cash for an amount of Rs. 300=00(Rupees Three Hundred)only as tender participating charges & collect prescribe format along with the from the Office of the undersigned on 28/06/2018 & 29/06/2018 at 11.30am to 04.30pm
2. The interested agency should deposit earnest money for an amount of Rs.3,000=00(Rupees Three Thousand)only in the shape of Bank Draft, issuing in favour of ADMD, DMMU, Jalpaiguri along with the tender paper and same was release after finalization of tender
3. The price offered should be exclusive of all Taxes, Duties, but inclusive of others incidental charges.
4. While submitting Tender the interested Printers should enclose photo copy of Income Tax Return of the last assessment year, GST return of last return, Profession Tax clearance certificate, Trade licence and Credential certificate of similar work.
5. No tender will be accepted after the specified date and time. No further correspondence will be entertained in this matter. The tender delivered in any box other than the one specified will not be considered. The DMMU, Jalpaiguri will not be responsible for any delay in submission of the tender.
6. Rate should be quoted both in figure and in words.

P.T.O.

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7. The agency should have credential for supply and installation work in the Government Office within last 03(Three) years.
8. The work may have to be done on emergency basis and printing work should be completed within the stipulated time as will be mentioned in the work order.
9. The DMMU authority dose not bind itself to accept the lowest rate and reserves the right to accept / reject any rate or the entire rate quoted without assigning any reason what so ever.
10. Canvassing in connection with tender is strictly prohibited and the tender submitted by the contractors will liable to rejection, if it is reported that the tenderer has made canvassing.
11. If the tenderers impose conditions, which is in addition to or in conflict with the conditions mentioned herein, their tender is liable to summary rejection. In the event of any dispute, the DMMU authority shall decide on appropriate measures in the interest of Public Service.


Additional District Mission Director

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Project Director, DRDC, Jalpaiguri
“ANANDADHARA-District Office”

 DMMU & DRDC, Jalpaiguri Zilla Parishad

Dated- 15.06.2018

Memo No- 168 (8) /DMMU

Copy forwarded for kind information to:-

- 1) C.A to the District Magistrate, Jalpaiguri.
- 2) The Additional Executive Officer, Jalpaiguri Zilla Parishad, with request to arrange to upload this in the Zilla Parishad website.
- 3) The Senior Superintend of Post Office, Jalpaiguri division, Jalpaiguri, with request to arrange to display to the Office Notice Board
- 4) The D.I.C.O, Jalpaiguri. with request to arrange to display to the Office Notice Board
- 5) The D.I.O, NIC with request to upload this in the official website of Jalpaiguri District.
- 6) Member of the procurement committee Smt. / Sri. _____
- 7) Office file
- 8) Office Notice board


Additional District Mission Director

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Project Director, DRDC, Jalpaiguri
“ANANDADHARA-District Office”

 DMMU & DRDC, Jalpaiguri Zilla Parishad

