



Government of West Bengal
Office of the District Magistrate, Jalpaiguri
(District Social Audit Unit at Room No. 13, 1st Floor) Collectorate Building, Jalpaiguri
(Email: socialauditjalpaiguri@gmail.com)

Date. 14/8/2018

Memo No. 172 / DSAU/Jalpaiguri

Notice inviting SHORT-QUOTATION for 'FLEX BANNER'

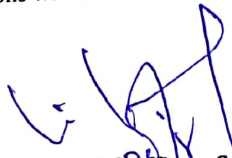
Sealed quotation in respective letter head are invited by the District Nodal Officer, Social Audit Unit, Jalpaiguri on bonafide reputed and experience agencies dealing with the following items as per the specification given below and fulfilling the terms and conditions stated here under:

Item particular	Specification	Size	Quantity
'flex Banner'	PPT slides need to amalgamated & arranged. Four corner hanging-hole in each items need to insert.	(Length 5 * Width 4)ft=20sq.ft/flex banner	496 pics

- Sealed envelope containing tender should be addressed to "The District Nodal Officer", Social Audit Unit, Jalpaiguri and should be super-scribed as "Sealed quotation of Flex Banner for Social Audit Unit" mentioning memo No & Date. Sealed quotation are to be dropped in the drop box kept in the office of the District Nodal Officer, Social Audit Unit, 1st floor, attached to P&RD Section, Jalpaiguri in Collectorate Building during office hours of all working days. Quotation received through any other means will not be accepted.
- The quotation-agencies are requested to quote their rates both in figure and words in the letter pad of the agency.
- On the day of opening, the quotation-agencies must be present with specimen copy of the items for which the rates were quoted.

Terms and Conditions:

1. The tender is to be submitted by 2.00 PM on 24th August '2018 & the same will be opened at 3.00 PM on the same day.
2. Credential certificate of minimum of Rs. 50,000/- (Rupees Fifty thousand only) is to be submitted with photocopies of Trade License Certificate, PAN Card, Income Tax Return certificate of 2017-18.
3. Rate should be inclusive of all applicable taxes. Tax as per provision may be deducted from the bill as per the decision of the Authority.
4. No advance for these items to be provided for supplying the articles, the payment will be made after satisfactory functioning of the articles with shortest time of work & supply.
5. If any documents submitted along with the bid is /are found to be incorrect the undersigned may reject the bid unilaterally without any correspondence.
6. The undersigned reserves the right to cancel any or all the applications without showing any reason thereof at any stage.

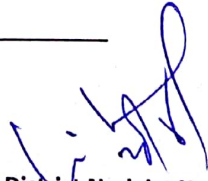

District Nodal Officer, Social Audit
& DP&RDO, Jalpaiguri

Date. 14/8/2018

Memo No. 172(1) 10 / DSAU/Jalpaiguri

Copy forwarded for kind information & necessary action to:

- 1) The District Magistrate, Jalpaiguri.
- 2) The Additional Executive Officer & Additional District Magistrate, Jalpaiguri.
- 3) The Additional District Magistrate, Social Audit Unit, Jalpaiguri.
- 4) The Senior Deputy Collector, Jalpaiguri
- 5) Nezarath Deputy Collector, Jalpaiguri.
- 6) The DIO, Jalpaiguri with request to upload in the District Website.
- 7) The T.O, Jalpaiguri
- 8) Members of Procurement Committee, Sri/Smt. _____
- 9) The BDO (All), Jalpaiguri.
- 10) Office Notice Board.


District Nodal Officer, Social Audit
& DP&RDO, Jalpaiguri

