

JALPAIGURI DISTRICT NATIONAL CHILD LABOUR PROJECT SOCIETY
Collectorate Building, Dist. Jalpaiguri, West Bengal, Pin - 735101

Memo No. 34 /NCLP/JAL/18

Dated: 11.10.18

Notice inviting Quotations for Annual Audit of Jalpaiguri NCLP Society for the Year 2017-2018

Sealed Quotations are invited from the reputed company/Agency in respect of Annual Audit for Jalpaiguri National Child Labour Project Society for the Financial Year 2017-2018.

Particulars:-(1) Preparation of Receipt and Payment for the Year ending on 31.03.2018 in prescribed format (Appendix-1)as provided by Ministry of Labour & Employment, Govt. Of India;

(1) Preparation of Income and Expenditure Account for the Year ending on 31.03.2018 in prescribed format (Appendix-2)as provided by Ministry of Labour & Employment, Govt. Of India;

(2) Preparation of Balance Sheet as on 31.03.2018 in respect of this Society in Prescribed Format (Appendix -3) as provided by Ministry of Labour & Employment, Govt. Of India;

(3) Preparation of Utilisation Certificate in respect of this Society in Prescribed Format (Form GFR 19-A) as provided by Ministry of Labour & Employment, Govt. Of India;

(4) Preparation of Assessts and Liability of this society.

The said agency/Farm will check cash book, vouchers, Audited Records .

Last date for submission of Quotations is 01.11.2018 at 3.00 p.m. The Quotations will be opened by the Office of the undersigned at 4.00 p.m. on the same date.

The undersigned has the right to accept/ reject any/ all of the Quotations received without assigning any reason thereof.

Sd/-

(Ankan Chakraborty)

Project Director

Jalpaiguri Dist-NCLP Society

&

Assistant Labour Commissioner

Govt. of West Bengal , Jalpaiguri.

Memo No. 34(4) /NCLP/JAL/18

Dated: 11.10.18

Copy forwarded for information and necessary action to:-

1. The District Magistrate ,Jalpaiguri & Chairperson Jalpaiguri Dist-NCLP Society
2. The Additional District Magistrate (D) & Vice Chairperson Jalpaiguri Dist-NCLP Society
3. Office Notice Board of , Project Director, Jalpaiguri Dist-NCLP Society. Jalpaiguri Dist-NCLP Society
4. NIC with a request to publish this NIQin the official Website of Jalpaiguri District.

Project Director

Jalpaiguri Dist-NCLP Society

&

Assistant Labour Commissioner