



Government of West Bengal
Office of the Sub-Divisional Officer
Sadar; Jalpaiguri

Memo No. 708 / SCon.

Dated. 07/06/2018.

Notice inviting Quotation

Quotation is hereby invited by the office of the undersigned for procurement of computers and other IT-items as listed below with following terms and condition:

- i) The rate shall be less in percentage of the maximum admissible amount i.e. Rs. 5,36,166/- and shall be quoted in both words and well as figures.
- ii) The quotationer with lowest rate shall generally be awarded.
- iii) All the items shall be supplied within 07 days from the date of receipt of the supply order.
- iv) The company of which the item will be procured is HP.
- v) No change of specifications of the items shall be allowed.
- vi) GST/IT/VAT shall be deducted as and if applicable.
- vii) The rate shall be quoted on his/her own official pad in words and in figures.
- viii) The past work experience with the Govt. departments/Autonomous bodies of the quotationer is preferable.
- ix) The last date of submission of quotation is 15/06/2018 at 1.00 P.M. The quotation papers will be taken for evaluation on 15/06/2018 at 03:00 PM in presence of the quotationers.
- x) The office of the undersigned is not bound to award the lowest quotationer. Besides the entire process of quotation may be cancelled at any time without giving any notice to anyone.

SI No	Item	Quantity	
1.	Intel Core i3 Processor, 4GB DDR3 RAM, TTB, HDD, DVD writer, keyboard & optical mouse 18.5" LED Monitor, Windows 10 prof, 64 bit preloaded/3yrs warranty, make: HP/Dell.	9	Maximum admissible amount Rs. 5,36,166.00
2.	600/650 VA UPS Warranty. 2yrs on UPS & 1yr on battery, APC	9	
3.	Antivirus Quickheal Total Security with 3 yrs update	9	
4.	Laser Printer upto 19PPM/266/Mnz/A4/Mono/USB2.0/Warranty 3yrs. HPLI 104A or equivalent	5	
5.	48 bit ccd Flatbed Scanner/A4/1200X 1200dpi/2 front panel button/3yrs warranty HP Scanjet 200/Canon Lide 120 or equivalent model in case HP Scanjet 200 is not available.	5	

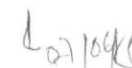

Sub-Divisional Officer
Sadar, Jalpaiguri

Memo No. 708(4) / SCon.

Dated. 07/06/2018.

Copy forwarded for information and wide publicity to:

- 1) The District Magistrate, Jalpaiguri.
- 2) The DIO, NIC, Jalpaiguri.
- 3) The DEO, SDO Sadar office with a request to upload the notice at Govt. website meant for tender/quotation.
- 4) Office notice board.


Sub-Divisional Officer
Sadar, Jalpaiguri