

GOVERNMENT OF WEST BENGAL
Office of the District Magistrate: Jalpaiguri Collectorate

Notice inviting Quotation

Sealed quotations are hereby invited from the authorized dealer or distributor by the undersigned for Supply of Drum/ Toner Cartridge of the Xerox Machine, Model no. WC-5325 and HP Cartridge 88A for use in the District Planning Section, Jalpaiguri. The quotationers will have to furnish the quotation in his own pad and to be submitted in a sealed cover addressed to the undersigned up to 2.00 p.m. on 26.12.2017 according to the following format in this notice. The Quotations will be opened on the same day at 2.30 p.m. in presence of the quotationers, if present.

The undersigned reserves the right to accept or to reject any or all the quotations without assigning any reason whatsoever quotation should be submitted according to the following format.

Sl. No.	Name of the item	Quantity	Offer rate
1.	Supply of Drum Cartridge-5325	01	
2.	Supply of Toner Cartridge-5325	01	
3.	Supply of HP Cartridge 88A	01	

Documents to be given with the Quotationers:

2. Copies of latest P.Tax, GST IN, PAN Card, have to be attached.


19/12/17
District Planning Officer
Jalpaiguri

Memo No. 1713 (7)/Planning

Date: 20/12/2017

Copy forwarded for information with a request to display the Tender Notice in NOTICE BOARD

1. The S.D.O, Sadar/ Mal, Jalpaiguri.
2. The DIO, NIC, Jalpaiguri for uploading in District Website.
3. The DICO, Jalpaiguri for wide publication.
4. The NDC, Office of the District Magistrate, Jalpaiguri.
5. Office Notice Board.
6. C.A to the District Magistrate
7. The Addl. District Magistrate (Dev) ,Jalpaiguri.


19/12/17
District Planning Officer
Jalpaiguri