



INTEGRATED CHILD DEVELOPMENT SERVICES

Revised MIS

Technical Specifications for printing of AWC Registers and other materials by States/UTs



**MINISTRY OF WOMEN AND CHILD DEVELOPMENT
GOVERNMENT OF INDIA**

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Table 1: Specifications for Printing of AWC Registers - Details of Formats per Register and Corresponding Pages

Sl.No.	Register	Covers	Binding	Format No. and Sequence	No of Copies of the format	Pages	Individuals/ page	Expected life	First Page	Last Pages	Total functional pages	Total Pages	Leaves counted after binding	Suggestions for State level adaptations	
1	Reg. 1: Family Details	Hard	Centre	F1	101	Facing pages, pg 2-203	1 family / sheet (101 families per register)	At least 5 years	Second Title	1 Blank	202	204	102	Number of registers to be printed will depend upon the number of AWC of each size expected: - Upto 90 households (500 population): 1 register - 90-190 households (500-1000 population): 2 registers - 190+ households (1000+ population): 3 registers	
2	Reg.2: Supplementary Food Planner and Stock	Soft	Side	12 consecutive sets of the following (facing pages):					12 months	F21	(each sheet has one side blank)	60	120	60	1. Use either format F22a (without daily balance) or F22b (with daily balance), as required in the state. 2. It is estimated that in most cases, two sheets (of F22a or F22b) will be needed each month. However, If commodities used at the AWC exceed the number of commodities covered in two F22a or F22b formats per month , one additional sheet (with the corresponding duplicate sheet) may be included for each month (Total pages per register will increase to 144)
				F21 (planner)	1	Page 1	1 month / sheet								
				F22a or b (stock record)	1	Page 2	1 month / sheet								
				F22a or b duplicate	1	Page 2 (Duplicate/perforated)	1 month / sheet								
				F22a or b (stock record)	1	Page 3	1 month / sheet								
				F22a or b duplicate	1	Page 3 (Duplicate/perforated)	1 month / sheet								
				Similar sets on pages 4-6, 7-9, 10-12, 13-15, 16-18, 19-21, 22-24, 25-27, 28-30, 31-33, 34-36 (along with respective duplicate sheets)											
3	Reg.3: Supplementary Food Distribution	Hard	Centre	12 consecutive sets of the following (facing pages):					12 months	Second Title	3 Blank	288	292	146	None
				F31a (pregnant)	1	Pages, 2-3	30 Ind / sheet								
				F31b (lactating)	1	Pages, 4-5	30 Ind / sheet								
				F32a (6m-3y girls)	2	Pages, 6-7, 8-9	30 Ind / sheet								
				F32b (6m-3y boys)	2	Pages, 10-11, 12-13	30 Ind / sheet								
				F33a (3-6y girls)	2	Pages, 14-15, 16-17	30 Ind / sheet								
				F33b (3-6y boys)	2	Pages, 18-19, 20-21	30 Ind / sheet								
				F34a (Temp Resi)	1	Pages, 22-23									
				F34b (Temp Resi)	1	Pages, 24-25									
				(Similar sets on pgs 26-49, 50-73, 74-97, 98-121, 122-145, 146-169, 170-193, 194-217, 218-241, 242-265, 266-289)											

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4	Reg.4: Preschool Education	Hard	Centre	12 consecutive sets of the following (facing pages):				12 months	Second title	3 Blank	192	196	98	None
				F41a (girls 3-4y)	1	Pages 2-3	30 Ind / sheet							
				F41b (girls 4-5y)	1	Pages 4-5	30 Ind / sheet							
				F41c (girls 5-6y)	1	Pages 6-7	30 Ind / sheet							
				F42a (boys 3-4y)	1	Pages 8-9	30 Ind / sheet							
				F42b (boys 4-5y)	1	Pages 10-11	30 Ind / sheet							
				F42c (boys 5-6y)	1	Pages 12-13	30 Ind / sheet							
				F43 (Temp)	1	Pages 14-15								
				F44 (PSE Activity Record)	1	Pages 16-17								
				(Similar sets on pgs 18-33, 34-49, 50-65, 66-81, 82-97, 98-113, 114-129, 130-145, 146-161, 162-177, 178-193)										
5	Reg.5: Pregnancy &	Hard	Centre	F5 (facing pages)	17	Pages 2-35	15 ind / sheet	At least 5 years	Second title	1 Blank	34	36	18	None
6	Reg. 6: Immunization & VHND	Hard	Centre	F61 (Immunization record) (facing pages)	20	Pages 2-41	15 ind / sheet	At least 5 years	Second title	1 Blank	67	68	34	None
				F62 (VHND record) (facing pages)	12	Pages 42-65	6 months / sheet							
				Calendar (facing pages)	1	Pages, 66-67	6 yrs / 2 pages							
7	Reg. 7: Vitamin A Bi-Annual	Hard	Centre	F7 (facing pages)	19	Pages 2-39	15 ind / sheet	At least 5 years	Second title	1 Blank	38	40	20	None
8	Reg. 8: Home Visits Planner	Hard	Centre	F81 (Pregnancy-24 months) (facing pages)	37	Pages 2-75	6 ind / sheet	At least 5 years	Second title	1 Blank	94	96	48	None
				F82 (severely underweight) (facing pages)	9	Pages 76-93	6 ind / sheet							
				Checklist of Messages (facing pages)	1	Pages 94-95								
9	Reg.9: Referrals	Hard	Centre	F91 (Children) (facing pages)	12	Pages 2-29	15 ind / sheet	At least 5 years	Second title	3 Blank	45	48	24	None
				F92 (Pregnant, Lactating) (facing pages)	4	Pages 30-37	15 ind / sheet							
				F93 (Others) (facing pages)	4	Pages 38-45	15 ind / sheet							

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10	Summaries (Monthly & Annual)	Hard	Centre	FS1 (HH list) (facing pages)	15	Pages 2-31	20 ind / sheet	At least 5 years	Second title	1 Blank	106	108	54	None
				FS2 (disabled) (facing pages)	2	Pages 32-35	20 ind / sheet							
				FS3 (Annual summary) (facing pages)	1	Pages 36-37	6 years / sheet							
				FS4 (Mon Summ) (facing pages)	6	Pages 38-49	1 year / sheet							
				FS5 (Supplemenatry fod monthly summ) (one page per format)	24	Pages 50-73	1 year / 4 pages							
				FS6 (PSE mon summ) (facing pages)	12	Pages 74-97	1 year / 4 pages							
				FS7 (Imm mon summ) (facing pages)	1	Pages 98-99	6 years / sheet							
				FS8 (Record of Deaths) (facing pages)	4	Pages 100-107	30 ind / sheet							
11	Reg.11: Weight Record of Children	Hard	Centre	F11 (facing pages)	29	Pages 2-59	14 ind / sheet	At least 5 years	Second title	1 Blank	58	60	30	None
12	Tools for AWWs: 6 Year Calendar, Age/Birth calculation and EDD tables	Soft	Centre	Calendar 2012-17 (facing pages)	1	Pages 2-3	2 years / page	6 years	Second title	1 Blank	17	18	9	None
				Table 1A: Age calculation sheet 2012	1	Page 4-5 (facing pages)	1 year / page							
				Table 2A: Year of birth calculation sheet, 2012	1		1 year / page							
				Table 1B: Age calculation sheet 2013	1		Page 6-7 (facing pages)							
				Table 2B: Year of birth calculation sheet, 2013	1	1 year / page								
				Table 1C: Age calculation sheet 2014	1	Page 8-9 (facing pages)	1 year / page							
				Table 2C: Year of birth calculation sheet, 2014	1		1 year / page							
				Table 1D: Age calculaion sheet 2015	1	Page 10-11 (facing pages)	1 year / page							
				Table 2D: Year of birth calculation sheet, 2015	1		1 year / page							
				Table 1E: Age calculaion sheet 2016	1	Page 12-13 (facing pages)	1 year / page							
				Table 2E: Year of birth calculation sheet, 2016	1		1 year / page							
				Table 1F: Age calculaion sheet 2017	1	Page 14-15 (facing pages)	1 year / page							
				Table 2F: Year of birth calculation sheet, 2017	1		1 year / page							
				Table 3: EDD Calculation	1	Page 16-17 (facing pages)								

Table 2: Technical Specification of Paper, Printing and production of AWC Registers

Sl. No.	Register's Name	Specifications		
		<i>Binding</i>	<i>Size</i>	<i>Paper</i>
1.	Register No. 2 (Supplementary Food Stock)	Soft cover Side Stitching	A3 (16½ × 13¼)	Cover : 300 gsm matt with matt lamination Inside : 80 gsm Maplitho
2.	All Other Registers [1,3,4,5,6,7,8,9,10, 11]	Section Sewing and Hard Bound Binding	8½ × 13¼	Inside : 80 gsm Maplitho Cover : 130 gsm art paper with matt lamination and Hard bound binding – 2mm card board & cover pasted on board
3.	Tools for AWWs: 6 Year Calendar and Age/Birth/EDD Calculation Tables	Soft cover Centre Stitching	Full scape	Cover : 300 gsm matt with matt lamination Inside : 80 gsm Maplitho