

GOVERNMENT OF WEST BENGAL
OFFICE OF THE DISTRICT ELECTION OFFICER & DISTRICT MAGISTRATE
JALPAIGURI – 735101

Memo No. : 376 /Elec.

Dated: 12/03/2019

NOTICE INVITING TENDER

Sealed tenders are hereby invited for **rate per unit (including GST & Installation)** from the intending authorized / bonafide agencies for supply of below noted items at District Election Section, Jalpaiguri which are required for the General Election to the House of People 2019.

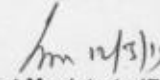
Sl.	New Items	Make
1	APC 5 KVA Online UPS (SRC5KUXI) with 16 nos 12v 150ah no-maintenance Exide battery for 4 hr. backup with battery rack	APC
2	HP LaserJet Pro M126nw Multi-Function Monochrome Laser Printer	HP
3	24 Port Switch 1000 MBPs	Cisco
4	8 Port Switch 1000 MBPs	Dlink
5	Crimping Tool + Network LAN Cable Tester + RJ 45 Connectors Cable Plug Heads Multifunctional Tools	Fluke/Mx
6	Network Wall Rack with accessories	Legrand/Dlink
7	RJ 45 connector	Dlink
8	Magnetic Screwdriver set (for Computer)	Taparia
9	DVD (100 pack)	Mosarbear/Sony
10	CD (100 pack)	Mosarbear/Sony
11	CD Pouch (100 pack)	
Repairable Items		Qty.
12	3 KVA online UPS (Repair)	1
13	2 KVA online UPS (Repair)	1
14	Xerox 5325PS (Repair)	1
15	Xerox 5325PS (AMC with spare)	1
16	Canon IR3245 (Repair)	1
17	Canon IR3245 (AMC with spare)	1
18	HP Laser Printer (Repair)	2

Intending authorized / bonafide agencies will have to submit tender by **15/03/2019** from **11:00 a.m. to 2:00 p.m.** in the Chamber of the Deputy Collector-in-Charge, Election Section of Jalpaiguri Collectorate and the same will be opened on **15/03/2019** at **3:00 p.m.** in the chamber of the DCIC, Election. No quotation submitted after **2:00 p.m. on 15/03/2019** will be considered.

Terms & Conditions:-

- Intending agencies will have to submit tenders along with the following requisite documents:
 - Photocopy of Registration of Firm Organization,
 - GST Registration Certificate,
 - Photocopy of Income Tax Return & PAN No.,
 - Photocopy of Trade Licence,
 - Photocopy of Professional Tax Clearance Certificate,
 - Payment on completion Certificate of similar nature of works to the amount of 3,90,000/- (three lakhs ninety thousand) within last three years.
 - Earnest Money amounting to Rs. 7,700/- (Rupees seven thousand seven hundred) only in the form of bank draft in favour of the District Magistrate & District Election Officer, Jalpaiguri.
- Rate should be quoted both in figures and words & must be inclusive of GST as per norms.
- No Separate Charge for installation should be claimed.
- The work is to be done on emergency basis and work is to be completed within the stipulated time as will be mentioned in the work order.
- Deduction upto 20% of the bill amount shall be charged in case of deviation from product quality, brand mentioned or late supply.
- The items which are to be required to repair, the intending agencies are to be requested to inspect the items first then submit their tender.
- The successful tenders will be given work order only after an agreement in respect of the modalities of the work to be done is signed by him indicating his acceptance of the conditions that would be laid down in the agreement.
- The tenders along with all requisite documents shall have to be submitted by **2:00 p.m. of 15/03/2019**, at the Chamber of the Deputy Collector – in Charge, Election Department of Jalpaiguri Collectorate and the same will be **opened at 3:00 p.m.** on the same day in the chamber of the DCIC, Election Section. **No tender submitted after the scheduled date & time will be considered.** All tenderers are requested to be present at the time of opening of the sealed envelopes.

The authority reserves the right to accept or reject any of the tenders without assigning any reasons whatsoever.



Additional District Magistrate (Election)
Jalpaiguri

Memo No. : 376/1(3) /Elec.

Dated: 12/03/2019

Copy forwarded for information with a request to wide publicity by their notice board:

- The Chief Electoral Officer, West Bengal.
- The District Magistrate, (All)
- The Sub- Divisional Office, Sadar/ Mal Sub-Division, Jalpaiguri;
- The District Panchayat & Rural Development Officer, Jalpaiguri.
- The Nezarath Deputy Collector, Jalpaiguri.
- The District Informatics Officer, Jalpaiguri with a request to make necessary arrangement for wide circulation through District website.
- The Office Notice Board.


Additional District Magistrate (Election)
Jalpaiguri