



**GOVERNMENT OF WEST BENGAL**  
**OFFICE OF THE DISTRICT MAGISTRATE, JALPAIGURI**  
**[TREASURY SECTION]**

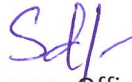
**NOTICE INVITING QUOTATION (NIQ)**

On behalf of the Jalpaiguri Treasury I & II, sealed Tender quotations are hereby invited from the reputed firms having requisite credentials in respect of supply of photocopier machine of reputed brand. The features for supply of 01 (One) Photocopier-cum-printer-cum-Scanner Machine is furnished below.

1.	Item Description	Photocopier-cum-Printer-cum-Scanner
2.	Make	Any Reputed Make
3.	Quantity Required	01 (One)
4.	Specification	20 PPM, Copy/Scan/Print(B/W), Memory 128MB, Power Consumption 480W, Reduce/Enlarge 25- 400%, Paper Capacity Tray 1-250 Sheets & Bypass 100 sheets, Drum Cartridge Life 80,000 Pages , Toner Cartridge Life 9,000 Pages

**Terms & Conditions**

1. Seal quotations are to be submitted in the letter head of the agency/supplier along with the copy of GST registration certificate latest by 18.03.2019, 12 Noon during working days in the Box specified for the same at Jalpaiguri Treasury-II, Jalpaiguri. Quotations submitted after specified date will not be accepted.
2. Sealed Quotations should be addressed to the Treasury Officer, Jalpaiguri Treasury-II, Jalpaiguri.
3. Jalpaiguri Treasury has the right to reject the quotations partly or all the quotations without assigning any reason whatsoever.
4. Authorization Letter from Original Equipment Manufacturer (O.E.M) should be submitted along with the quotation.
5. The price of the copier should be quoted in figures as well as in words showing detailed breakup of GST and other charges, if any.
6. The successful agency has to supply the copier machine within 05(Five) days from the date of issue of the purchase order.

  
Treasury Officer  
Jalpaiguri Treasury-II

**Memo No. 39(3)/TA**

**Dated 11.03.2019**

1. Copy to the NDC, Jalpaiguri Collectorate with a request to display it to the Notice board.
- ✓ 2. Copy to the DIO, NIC, Jalpaiguri with a request to kindly upload this NIQ in the official website.
3. Notice Board, Treasury I & II, Jalpaiguri.

  
11/03/19  
Treasury Officer  
Jalpaiguri Treasury-II