

GOVT. OF WEST BENGAL
OFFICE OF THE PROJECT OFFICER CUM DISTRICT WELFARE OFFICER
BACKWARD CLASSES WELFARE, JALPAIGURI

Ph. No. 03561- 230665/230834

Fax No. 03561-230917

email: bcwj@yahooin

Memo No: 2061/PO-DWJ/BCW

Dated: 30-09-2019

Employment Notice

Applications in prescribed format are invited from eligible & interested candidates (both fresh youth & retired govt. employees) for filling up the following posts purely on contractual basis under administrative control of Tribal Development Department, Jalpaiguri.

1. Sub-Assistant Engineer (Civil):

- **Nos. of Vacancy:** 02 Nos. (One for Dist. HQ of BCW & TD, Jalpaiguri i.e office of the PO cum DWO, BCW, Jalpaiguri situated at Sivaji Road, Hakimpura, Jalpaiguri & one for ITDA office, Salbari, Satkhaya G.P., Matilali Block, Dist.- Jalpaiguri.
- **Eligibility Criteria:**
 - For fresh youths:
 1. Must be a citizen of India.
 2. Diploma in civil engineering from a recognized institution.
 3. Knowledge in computer operations (Desirable).
 - For retired govt. employees: Retired as SAE (Civil) in govt. services.
- **Age Limit:**
 - For fresh youths: Not less than 21 years & not more than 37 years as on 01-01-2019. SC, ST & OBC Candidates shall get age relaxation as per Govt. rules.
 - For retired govt. employees: Below 64 years.
- **Term of engagement:** The engagement shall be made purely on contractual basis for a period of 01 year which may be subsequently extended or renewed based on satisfactory performance & willingness of both the employee & employer.
- **Condition of engagement:** The engagement shall be made purely on contractual basis and can be terminated by both the employee and employer with 01 month prior notice. No claim for regularization shall be entertained at any course of time. Selected candidates shall have to furnish an affidavit in this regard & also shall have to enter into an agreement on Non-Judicial Stamp Paper with the employer.
- **Nature of Duty:** Employed candidates shall have to perform official duties which include desk work as well as field work. In certain situations, for the sake of public interest they shall have to perform duties even in odd hours and in difficult places as per direction of higher authority.
- **Remuneration:** Employed Candidates shall be given a consolidated monthly remuneration of Rs. 15,000/- plus TA on actual basis.
- **Leave:** Candidates, if employed shall be eligible to avail 30 days of leave (maximum 4 days in one go) in one calendar year subject to approval of controlling authority.

2. Livelihood Development Officer:

- **Nos. of Vacancy:** 01 No. (For ITDA office situated at Salbari, Satkhaiya G.P., Block-Matiali, Dist. - Jalpaiguri.
- **Eligibility Criteria:**
 - For fresh youths:
 1. Must be a citizen of India.
 2. Honors Graduate in any discipline from a recognized university.
 3. Knowledge in computer operations (Desirable).
 - For retired govt. employees: Retired from Group 'B' posts in govt. services with grade pay of Rs. 3900/-.
- **Age Limit:**
 - For fresh youths: Not less than 21 years & not more than 37 years as on 01-01-2019. SC, ST & OBC Candidates shall get age relaxation as per Govt. rules.
 - For retired govt. employees: Below 64 years.
- **Term of engagement:** The engagement shall be made purely on contractual basis for a period of 01 year which may be subsequently extended or renewed based on satisfactory performance & willingness of both the employee & employer.
- **Condition of engagement:** The engagement shall be made purely on contractual basis and can be terminated by both the employee and employer with 01 month prior notice. No claim for regularization shall be entertained at any course of time. Selected candidates shall have to furnish an affidavit in this regard & also shall have to enter into an agreement on Non-Judicial Stamp Paper with the employer.
- **Nature of Duty:** Employed candidates shall have to perform official duties which include desk work as well as field work. In certain situations, for the sake of public interest they shall have to perform duties even in odd hours and in difficult places as per direction of higher authority.
- **Remuneration:** Employed Candidates shall be given a consolidated monthly remuneration of Rs. 12,000/- plus TA on actual basis.
- **Leave:** Candidates, if employed shall be eligible to avail 30 days of leave (maximum 4 days in one go) in one calendar year subject to approval of controlling authority.

3. Training Coordinator:

- **Nos. of Vacancy:** 01 No. (For ITDA office situated at Salbari, Satkhaiya G.P., Block-Matiali, Dist. - Jalpaiguri.
- **Eligibility Criteria:**
 - For fresh youths:
 1. Must be a citizen of India.
 2. Honors Graduate in any discipline from a recognized university.
 3. Knowledge in computer operations (Desirable).
 - For retired govt. employees: Retired from Group 'B' posts in govt. services with minimum grade pay of Rs. 3600/-.

- **Age Limit:**
 - For fresh youths: Not less than 21 years & not more than 37 years as on 01-01-2019. SC, ST & OBC Candidates shall get age relaxation as per Govt. rules.
 - For retired govt. employees: Below 64 years.
- **Term of engagement:** The engagement shall be made purely on contractual basis for a period of 01 year which may be subsequently extended or renewed based on satisfactory performance & willingness of both the employee & employer.
- **Condition of engagement:** The engagement shall be made purely on contractual basis and can be terminated by both the employee and employer with 01 month prior notice. No demand for regularization shall be entertained at any course of time. Selected candidates shall have to furnish an affidavit in this regard & also shall have to enter into an agreement on Non-Judicial Stamp Paper with the employer.
- **Nature of Duty:** Employed candidates shall have to perform official duties which include desk work as well as field work. In certain situations, for the sake of public interest they shall have to perform duties even in odd hours and in difficult places as per direction of higher authority.
- **Remuneration:** Employed Candidates shall be given a consolidated monthly remuneration of Rs. 10,000/- plus TA on actual basis.
- **Leave:** Candidates, if employed shall be eligible to avail 30 days of leave (maximum 4 days in one go) in one calendar year subject to approval of controlling authority.

4. Multi-Tasking Assistant:

- **Nos. of Vacancy:** 01 No. (For ITDA office situated at Salbari, Satkhaiya G.P., Block-Matiali, Dist. - Jalpaiguri.
- **Eligibility Criteria:**
 - For fresh youths:
 1. Must be a citizen of India.
 2. Madhyamik or equivalent from a recognized institution.
 - For retired govt. employees: Retired from Group 'D' posts in govt. services.
- **Age Limit:**
 - For fresh youths: Not less than 21 years & not more than 37 years as on 01-01-2019. SC, ST & OBC Candidates shall get age relaxation as per Govt. rules.
 - For retired govt. employees: Below 64 years.
- **Term of engagement:** The engagement shall be made purely on contractual basis for a period of 01 year which may be subsequently extended or renewed based on satisfactory performance & willingness of both the employee & employer.
- **Condition of engagement:** The engagement shall be made purely on contractual basis and can be terminated by both the employee and employer with 01 month prior notice. No demand for regularization shall be entertained at any course of time. Selected candidates shall have to furnish an affidavit in this regard & also shall have to enter into an agreement on Non-Judicial Stamp Paper with the employer.

