

GOVERNMENT OF WEST BENGAL
OFFICE OF THE DISTRICT MAGISTRATE, JALPAIGURI
DISTRICT ICDS CELL
(Tel. & FAX-03561-222282, Email-dpo_icds@yahoo.co.in)

Memo No.307 /DIST/ICDS/JPG/16

Dated: 30.05.2016

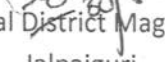
ABRIDGED ENGAGEMENT NOTICE

Further Applications are invited from the eligible candidates for engagement to the post of 1) one District Programme Coordinator and 2) one District Programme Assistant for District IGMSY Cell, Jalpaiguri on contractual basis at consolidated remuneration at Office of the District Magistrate, District Programme Officer, District ICDS Cell, Jalpaiguri under the department of Women & Child Development and Social Welfare Department, Govt. of West Bengal. This is in continuation to the Memo No.58 /DIST/ICDS/JPG/15 Dated: 27.01.2016. **Candidates who applied earlier need not apply again.**

Details of respective Post, Qualification, Experience and Emoluments are given below:

| Sl. No | Name of the Post and No. of Post | Education qualification | Experience/ Competencies | Remuneration Per month | Age Limit |
|--------|-----------------------------------|--|---|------------------------|-----------|
| 1. | District Programme Coordinator(1) | Postgraduate in social sciences/life science/nutrition/medicine/health management/social work/rural management | At least 1 Year experience of working with the Government/ Non-Government organization. Working in a Project and having field level experience. Proficiency in using MS-office. | Rs.20,000/- | 40 years |
| 2. | District Programme Assistant(1) | Graduate in social sciences/social work/rural management/statistics | At least 1 year experience of working with Government/Non-Government organization. Working in a Project and having field level experience. Proficiency in using MS Office and data entry. | Rs.10,000/- | 40 years |

- ❖ Above engagement is purely on contractual basis and the contract may or not be renewed on expiry of contract period depending upon the performance.
- ❖ Application in enclosed format should reach within 3:00 p.m. on 09/06/2016 to Office of the District Magistrate, District Programme Officer, District ICDS Cell, Jalpaiguri , P.O & Dist – Jalpaiguri ,Pin-735101 by Hand or by Post along with his / her necessary documents of residence, educational certificates, experience certificate from competent authority and age proof.
- ❖ All the photo copies of necessary testimonials should be self attested and also 2 (two) passports size photographs should be attached in the application.
- ❖ Candidates will be informed later for written and viva-voce test.
- ❖ Those who are already engaged in govt./semi govt. service should produce NOC from competent Authority.


Additional District Magistrate (G),
Jalpaiguri

Memo No.307/1(6)/DIST/ICDS/JPG/16

Dated: 30.05.2016

Copy forwarded for information and wide publicity to :

- 1) The Secretary, Deptt. of WCD & SW, Salt Lake City, Bikash Bhavan,10th Floor , Kolkata-91.
- 2) Director of ICDS , Juvenile Court Building, Salt Lake, Kolkata-91.
- 3) The Joint Secretary, Deptt. of WCD & SW, Salt Lake City, Bikash Bhavan,10th Floor , Kolkata-91.
- 4) C.A. to District Magistrate,Jalpaiguri
- 5-6) Sub-Divisional Officer: Jalpaiguri Sadar and Mal.

Additional District Magistrate (G),
Jalpaiguri

APPLICATON FORMAT

To
The Additional District Magistrate (G),
Jalpaiguri ,P.O & Dist : Jalpaiguri

One self attested
recent passport
size photo should
be pasted

Application for the Post of.....

1. Name (Block Letter) :
2. Father's / Husband's Name :
3. Address (in details) :
4. Contact Number(Mobile) :
5. Email.ID :
6. Date of Birth :
7. Age (as on the date of advertisement) :
8. Sex
9. Details of Qualifications :

| SL.No. | Exam Passed | Year of passing | Name of the Board / University | Division / Grade |
|--------|-------------|-----------------|--------------------------------|------------------|
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10. Work experience (certificate to be submitted) :

DECLARATION

"I do hereby declare that all the above statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of my of information being found false my candidature is liable to be cancelled"

Place: _____
Date: _____

Signature of the applicant