



Government of West Bengal
Office of the District Magistrate
(Panchayat & Rural Development Section)
Jalpaiguri

Employment Notification No. 1225/P&RD/ DLSC Jal/PS-GP/Recr.

Dated – 08/12/2016

Recruitment of Various Posts at Gram Panchayat & Panchayat Samiti Level in Jalpaiguri District.

Application in prescribed proforma is invited from Indian Citizens as defined in Part-II of the Constitution of India for Recruitment to different posts at Gram Panchayats & Panchayat Samiti Level under Jalpaiguri District. Willing candidates shall be required to apply online in the website <http://www.jalpaiguri.gov.in> on or before the closing date i.e. **23/12/2016 upto 5:00 p.m.** The relevant particulars like Name of the Post, Qualification, Age limit, Scale of Pay & Anticipated Vacancy Position under each category of posts are stated in the following paragraphs. A candidate must go through the instruction thoroughly and carefully before submitting online application. Any omission / suppression of information shall lead to rejection of application or candidature at any stage of the process without further intimation. The conditions so prescribed shall not be relaxed. Selection will be made through an open competitive examination to be conducted by the District Level Selection Committee (DLSC), Jalpaiguri. All appointments will initially be made on a temporary basis.

A) Gram Panchayat Level::

Sl. No. of the post	Name of the Post	Eligibility Criteria			Anticipated Vacancies	Scale of Pay
		Essential	Desirable	Age		
1.	Nirman Sahayak	<p>a) Must be a citizen of India as defined in part-II of the Constitution of India, and</p> <p>a) Must have a Diploma in Civil Engineering from any Institute recognized by the State Government or the Central Government.</p>	<p>Diploma in Computer Application from any Institute Recognized by State Government or Central Government.</p>	<p>As on 01.01.2016,</p> <p>Gen – 18 –40 yrs.</p> <p>SC – 18-45 yrs,</p> <p>ST – 18-45 yrs,</p> <p>OBC-A – 18-43 yrs,</p> <p>OBC-B – 18-43 yrs,</p> <p>Ex-Serviceman –</p> <p>As admissible as per length of service in armed service.</p>	<p>Total – 05</p> <p>UR – 02,</p> <p>SC – 01,</p> <p>ST – 02</p>	<p>Pay Band – 4</p> <p>Rs. 9,000/- - Rs. 40,500/- (Entry point min. Pay Rs. 9,000/- Plus Grade Pay – Rs. 4,400/-) and other allowances will also be admissible as per Government orders in force.</p>

B) Panchayat Samiti Level::

Sl. No. of the post	Name of the Post	Eligibility Criteria			Anticipated Vacancies	Scale of Pay
		Essential	Desirable	Age		
1.	Accounts Clerk	<p>a) Must be a Citizen of India as defined in Part-II of the Constitution of India.</p> <p>b) Have passed Madhyamik or Equivalent examination from any Recognized University or Board or Council.</p>	Six month formal training in using personal computer from a recognized institution.	<p>As on 01-01-2016,</p> <p>Gen – 18 –40 yrs.</p> <p>SC – 18-45 yrs,</p> <p>ST – 18-45 yrs,</p> <p>OBC A – 18-43 yrs,</p> <p>OBC B – 18-43 yrs,</p> <p>Ex-Serviceman –</p> <p>as admissible as per length of service in armed service.</p>	<p>Total – 07</p> <p>UR – 01,</p> <p>UR (EC) – 02</p> <p>SC – 03</p> <p>OBC-B (EC) – 01</p>	<p>Pay Band – 2</p> <p>Rs. 5,400/- - Rs. 25,200/- Plus Grade Pay – Rs. 2,600/- & Other Allowances as admissible as per Government orders in force.</p>
2.	Clerk – cum – Typist	<p>a) Must be a citizen of India as defined in Part-II of the Constitution of India.</p> <p>b) Have passed Madhyamik or its Equivalent examination from any Recognized University or Board or Council.</p> <p>c) Must have a minimum typing speed of 30 words per minutes in English and 20 words per minutes in Bengali. Provided that the selected candidates shall have to acquire proficiency in MS word or such other standard computerized word processing application before confirmation in service.</p>		<p>As on 01-01-2016,</p> <p>Gen – 18 – 40 yrs.</p> <p>SC – 18-45 yrs,</p> <p>ST – 18-45 yrs,</p> <p>OBC A – 18-43 yrs,</p> <p>OBC B – 18-43 yrs,</p> <p>Ex-Serviceman –</p> <p>as admissible as per length of service in armed service.</p>	<p>Total – 03</p> <p>UR – 01</p> <p>OBC-A – 01</p> <p>SC (EC) – 01</p>	<p>Pay Band – 2</p> <p>Rs. 5,400/- - Rs. 25,200/- Plus Grade Pay – Rs. 2,600/- & Other Allowances as admissible as per Government orders in force.</p>

Note:

- Total Vacancies as stated above is purely provisional and subject to revision.
- Condition of recruitment will be guided by the existing provisions of the West Bengal Panchayat (Recruitment of Employees of Gram Panchayat) Rules 2007 & West Bengal Panchayat (Recruitment of Employees of Panchayat Samiti) Rules, 2007 and subsequent amendments thereof.
- Qualification as stated in the table A and B above must be possessed by the candidate on or before the publication of the advertisement. If it is found during verification of testimonials at any stage that the candidate has acquired qualification as stated above at any date after the date of publication of this advertisement, his / her candidature shall be summarily rejected.

Reservation:

Abbreviations used regarding reservation

- UR – Unreserved; also noted by General or Gen; SC – Scheduled Caste; ST – Scheduled Tribe; OBC A – Other backward Classes – Category A; OBC B - Other backward Classes – Category B; EC – Exempted Category; M-Sports – Meritorious Sports person, PH – Physically Handicapped (Read Challenged).
- The benefits for reservation of vacancies and age concession for SC, ST, OBC-A & OBC-B candidates are admissible to SC, ST, OBC-A & OBC-B candidates of West Bengal only as per existing rules.
- Before final selection short listed candidates belonging to the SC, ST, OBC-A & OBC-B category will be directed to furnish original certificate issued by a competent authority of West Bengal as laid down in the West Bengal Schedule Castes and Schedule Tribe (Identification) Act. 1994 and SC and Tribal Welfare Department Order no. 261-TW/EC/MR-103/94 dated – 06-04-1995, for verification of testimonials in support of their claim.
- SC, ST, OBC-A & OBC-B candidates of other states will be treated as general candidates.
- The benefits of reservation are also available for the meritorious sports person. Such candidates are required to furnish certificates in original in support of their claim from a competent authority as lead down in the notification no. 49-EMP/1M-25/98 dated – 01-03-2011, of Labour Department, Government of West Bengal for checking and verification.
- Similarly the Ex-Servicemen candidates shall have to produce relevant documents, in original, in support of their claim in reservation as well as age relaxation at the time of verification.
- Similarly candidates applying for Exempted Category shall have to produce relevant documents in original in support of their claim for reservation as well as age relaxation at the time of verification.
- No claim for being a member of SC/ST/OBC-A/OBC-B or a person with Disability or a Meritorious Sports person or Ex-servicemen shall be entertained at any time after submission of the application.
- Particulars and certificates required: a candidate claiming to be SC/ST/OBC-A/OBC-B/PH/Meritorious Sports person must have a certificate in support of his/her claim from a competent authority as specified below:-
- For SC/ST/OBC-A/OBC-B candidates [Vide West Bengal Schedule Castes and Schedule Tribe (Identification) Act. 1994 and SC and Tribal Welfare Department order no. 261-TW/EC/MR-103/94 dated – 06-04-1995] –
 - i) In the District, The Sub-Divisional Officer of the Sub-Division Concerned, and
 - ii) In Kolkata, The District Magistrate, South 24 Parganas or such Additional District Magistrate, South 24 Parganas, as may be authorized by the District Magistrate, South 24 Parganas, on his behalf.

✓ For Meritorious Sportspersons :-

Meritorious Sportsperson in the area of international Competition, National Competition, Inter-University Tournament and National Sports/Games for School Education in the following list of sports entertained to avail the benefit of the Sports Quota :-

✓ For Meritorious Sportspersons :-

Name of the Sports	Code Number	Name of the Sports	Code Number
Athletics (including Track and Field Event)	1	Weight lifting	11
badminton	2	Wrestling	12
Basket Ball	3	Boxing	13
Cricket	4	Cycling	14
Football	5	Gymnastics	15
Hockey	6	Judo	16
Swimming	7	Rifle Shooting	17
Table Tennis	8	Kabaddi	18
Volley Ball	9	Kho-Kho	19
Tennis	10		

